

Rotherglen School - Uniform Policy and Guidelines

It is important that parents/guardians make sure that their child is familiar with Rotherglen’s uniform policies and guidelines and that they are willing to support and enforce these rules. Please take the time to review these policies and guidelines with your child.

Uniform Policies

- Students must arrive and depart from school in full uniform.
- Students are expected to be in school uniform each school day, unless otherwise notified.
- Students must present a modest, clean, and neat appearance at all times. The school uniform must be clean, appropriately sized, and worn correctly. Pants/shorts/skirts must be worn at the waist, shirts must be buttoned and tucked in, and shoes must be tied. Clothing shall not be excessively worn or have holes.
- The student’s name should be written on all clothing.
- Please ensure that enough items of the uniform are purchased, so that your child is never without a proper uniform set.
- Parents may not excuse students from compliance with the uniform requirements.
- Students are required to wear their full uniform on field trips. Only under special circumstances (i.e. outdoor education) will exemptions be made.
- Students must wear proper gym uniform during gym classes. Uniform infractions will be handed out for incomplete gym uniforms.
- Students must wear proper Rotherglen gym uniform in order to participate and represent the school in an athletic tournament. Students not in gym uniform on the day of the tournament will not participate in the event.

Uniform (Elementary Student) Guidelines

Shoes	<ul style="list-style-type: none"> • Black Oxford Dress Shoes are to be worn to and from the school with the exception during the winter months when students should wear boots. • Heels should be no higher than 1”. No suede, patent, buckles or decorations on the shoe. Velcro is permitted for casa/grade one students only. • Indoor running shoes (non-marking) must be worn for gym classes. • Outdoor shoes should be kept at school for recess time.
Shirts	<ul style="list-style-type: none"> • Rotherglen embroidered shirts only. This includes long or short sleeve oxford shirts. • Shirts must be tucked in at all times.
Pants	<ul style="list-style-type: none"> • Grey dress pants provided by our uniform provider R.J. McCarthy. • Pants must be worn at the waist.
Kilt	<ul style="list-style-type: none"> • Kilts should be no higher than 1” above the knee.
Cardigan, Vest or V-neck Pullover	<ul style="list-style-type: none"> • Only Rotherglen embroidered red sweaters may be worn. No other outerwear (sweatshirts, jackets etc.) may be worn in the school.

Tie	<ul style="list-style-type: none"> The school tie, provided by our uniform supplier, must be worn each day, with the exception of gym days for our Grades 1 to 4 students.
Belt	<ul style="list-style-type: none"> Boys in Grades 4 – 8 must wear a black belt.
Socks (Boys)	<ul style="list-style-type: none"> Socks must be grey. Blue socks to be worn with the Summer Uniform.
Socks/Tights (Girls)	<ul style="list-style-type: none"> Socks and tights must be hunter green. Blue socks to be worn with the Summer Uniform.
Hats	<ul style="list-style-type: none"> Baseball caps may be worn at recess time only. At no time should baseball caps be worn in the school
Hair	<ul style="list-style-type: none"> Any hair colouring/highlights must be of a natural hair colour. Large headbands are not to be worn. Hair ties, elastics, thin hair bands and clips are acceptable. All hair accessories must be worn in school colours. Girls' and boys' hair must be off the face.
Boys Hair	<ul style="list-style-type: none"> Boys must have their hair cut "short". Hair must be at or above the shirt collar. Hair must be at or above the eyebrows. Hair that has to be brushed aside to meet this requirement is not acceptable. Hair must be at or above the earlobe.
Gym Uniform	<ul style="list-style-type: none"> Students must have Rotherglen gym shorts, pants (either sweat pants or wind pants), sweat shirt and t-shirt. Substitutions for any article of the gym uniform are not permitted.
Gym Uniform for students representing a School Athletic Team	<ul style="list-style-type: none"> Students representing a school athletic team must be in a full school uniform in order to participate. This includes school shorts, t-shirt, sweat shirt and pants (either sweat pants or wind pants). Substitutions for any article of the gym uniform are not permitted.

Uniform (Casa Student) Guidelines

Shoes	<ul style="list-style-type: none"> Black Oxford Dress Shoes or Penny Loafers are to be worn to and from the school with the exception during the winter months when students should wear boots. Heels should be no higher than 1". No suede, patent, buckles or decorations on the shoe. Outdoor shoes should be kept at school for recess time.
Shirts	<ul style="list-style-type: none"> Rotherglen embroidered oxford shirt (long or short sleeved), turtleneck or golf shirt. Shirts must be tucked in at all times.
Pants	<ul style="list-style-type: none"> Grey dress pants provided by our uniform provider R.J. McCarthy.
Tunic	<ul style="list-style-type: none"> Navy crested tunic provided by our uniform provider R.J. McCarthy.
Cardigan, Vest or V-neck Pullover	<ul style="list-style-type: none"> Only Rotherglen embroidered red sweaters may be worn. No other outerwear (sweatshirts, jackets etc.) may be worn in the school.
Socks (Boys)	<ul style="list-style-type: none"> Socks must be grey. Blue socks to be worn with the Summer Uniform.
Socks/Tights (Girls)	<ul style="list-style-type: none"> Socks and tights must be navy blue.
Hats	<ul style="list-style-type: none"> Baseball caps may be worn at recess time only. At no time should baseball caps be worn inside the school
Hair	<ul style="list-style-type: none"> Any hair colouring/highlights must be of a natural hair colour. Large headbands are not to be worn. Hair ties, elastics and clips are acceptable. Girls' and boys' hair must be off the face.
Boys Hair	<ul style="list-style-type: none"> Boys must have their hair cut "short". Hair must be at or above the shirt collar. Hair must be at or above the eyebrows. Hair that has to be brushed aside to meet this requirement is not acceptable. Hair must be at or above the earlobe.

Special Considerations

Jewelry

One pair of small stud earrings is permitted for female students only. Male students are not permitted to wear earrings and no piercing of body parts will be accepted. Necklaces may be worn under the uniform if they are worn at all. The wearing of one or two rings is permitted.

Cosmetics

Coloured lipstick, nail polish, eye shadow, excessive or radical hair dyeing or hair bleaching is not permitted.

Electronics

Students are not permitted to bring pagers, BlackBerries, cameras or electronic games to the school. Students are not permitted to use a cell phone on school property. Students who bring a cell phone to school must keep their phone turned off in their knapsack and may only use the phone once off school property. The school phone is available for student use.

Toys, Cards and Games

Students are not permitted to bring toys to school. Students who wish to bring their cards to school may use them at recess time only. However, the school will not be held responsible for any lost or stolen articles. To prevent such a loss, we highly recommend that students refrain from bringing such personal valuables to school.

Chewing Gum

Students are not permitted to chew gum while wearing the school uniform or while participating in school activities on or off the campus.

Uniform Consequences

Rotherglen students are to take pride in being a member of our school community. Properly wearing the school uniform is one of the many ways that a student demonstrates his/her regard for the school and its principles. In order to help fulfill Rotherglen's mission and philosophy, including the cultivation and maintenance of a learning environment of discipline and respect, students are required to strictly follow the guidelines outlined in our uniform policy. Students who contravene the uniform code will be subject to the following system of consequences. Please note that a similar system of consequences will be implemented for students who disregard our electronics and gum chewing policy.

Grade 4 to 8 Students – System of Consequences

1. First Uniform Consequence

A student will receive a **written warning** from his/her homeroom teacher outlining the specific infraction of the uniform policy guidelines. This note will be sent home to the student's parents at the end of the school day and should be signed and returned to school the following day. The student must come to school the next day with the required uniform item. Please note that ties, socks and tights may be purchased from the school office.

2. Second Uniform Consequence

A student will receive a **second written warning** from his/her homeroom teacher outlining the uniform item required for the following school day. Again, a uniform infraction notice will be sent home and should be signed by the parent and returned the next school day.

3. Third Uniform Consequence

A student who requires a **third warning** regarding his/her incomplete uniform will not be permitted to class and will serve an in-school suspension in the school office. Parents will be notified by phone. A student will be permitted to return to class the following school day permitting that he/she is in proper school uniform as outlined in the Uniform Guidelines.

4. Fourth Uniform Consequence

A student requiring a **fourth warning** will receive a consequence at the discretion of the Head of School or Assistant Head of School. These consequences may include but are not limited to, a school suspension, not attending a school sponsored event, or not representing the school on a sports team, leadership or academic event.

Casa to Grade 3 Students – System of Consequences

- Students in our Casa to Grade 3 program are also required to follow the guidelines set out in our uniform policy. However, students will not be spoken to directly regarding a uniform infraction. Parents of students in Casa – Grade 3 will receive a uniform slip should their child's uniform be incomplete. The uniform slip is to be signed by the parent and returned to the school the next school day. Arrangements must be made to ensure that the child's uniform is made complete. If a student in the lower school comes to school not in full uniform after 3 warnings, the parent will be called by a member of Administration. If the uniform remains habitually incomplete, a student may not be permitted to attend class. Our younger students must understand the importance of following school policies so that they may take on this responsibility when they enter the upper grades.